



# Valentine's Gift & Craft Show

at NEW YORK ELKS LODGE #1, 57 Hempstead Ave., Lynbrook (Near Corner of Peninsula Blvd.)

**Sunday, February 11, 2018 • 10:30am to 4:30pm**

January 2018

Dear Vendor:

The Valentine Gift & Craft Show will be held on Sunday, February 11, 2018 inside the New York Elks Lodge #1, 57 Hempstead Ave., Lynbrook, between the hours of 10:30 am and 4:30 pm.

We would like to give you the opportunity to be part of this year's craft fair. The \$85 donation will give you a 8x6-foot selling area to display your items and wares. **You will need to provide your own table(s), chairs and display structures.**

Please fill out the contract attached to this letter and enclose it with your check made out to **HOMETOWN™** Newspapers as soon as possible as spaces are limited and they are selling quickly. You must send payment to reserve your spot. No reservation will be taken by phone and a contract received without payment will not hold your spot.

If you have any questions, please call us at (516) 644-5615. Thank you for your participation. We are looking forward to another successful event.

Sincerely,

**Oleg Zivkovich**

Event Organizer



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**ATTENTION VENDORS:** Vendor spaces are 8' wide x 6' deep. Cost is \$85.00 per space. Vendors are responsible for their own table(s), chairs and displays. To participate, please fill out the following:

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

An accurate description of your items (so that we do not have too many vendors with similar items to sell.)

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Space is limited. All are considered on a first come, first serve basis.  
**Please make your check payable to Hometown Newspapers.**

Attach it to the application, enclose them together in an envelope, and mail it to:  
Lynbrook Holiday Gift & Craft Show, P.O. Box 129, Franklin Square, NY 11010

***Payment must be received with application to reserve your space.***

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It is necessary for all vendors to complete the following agreement for insurance purposes.

**Contracts without this signature are deemed incomplete  
and will not reserve your space (even if payment is included)**

## **HOLD HARMLESS AGREEMENT**

We/I agree to protect, indemnify and save and keep harmless Hometown Newspapers and New York Elks Lodge #1 against/ from any accident or other occurrence on or about said premises, causing injury to any person or property whomsoever and whatsoever and will protect, indemnify and save and keep harmless the above-mentioned parties from any and all claim, costs or expenses arising out of our use of the aforesaid premises.

By: \_\_\_\_\_ Date: \_\_\_\_\_

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## DIRECTIONS TO THE EVENT

### If You're Coming FROM THE EAST:

- Take the SOUTHERN STATE PARKWAY to Exit 19 South — Peninsula Boulevard.
- At end of ramp, MERGE onto PENINSULA BOULEVARD.
- Travel SOUTH on PENINSULA BOULEVARD approx. 3.2 Miles to HEMPSTEAD AVENUE and TURN RIGHT.
- The NEW YORK ELKS LODGE #1 is immediately on your left. Go to the FAR CORNER and MAKE LEFT to enter parking lot.
- The Fair is on the ground level and there are no stair to enter the event. **Check In is 9am.**

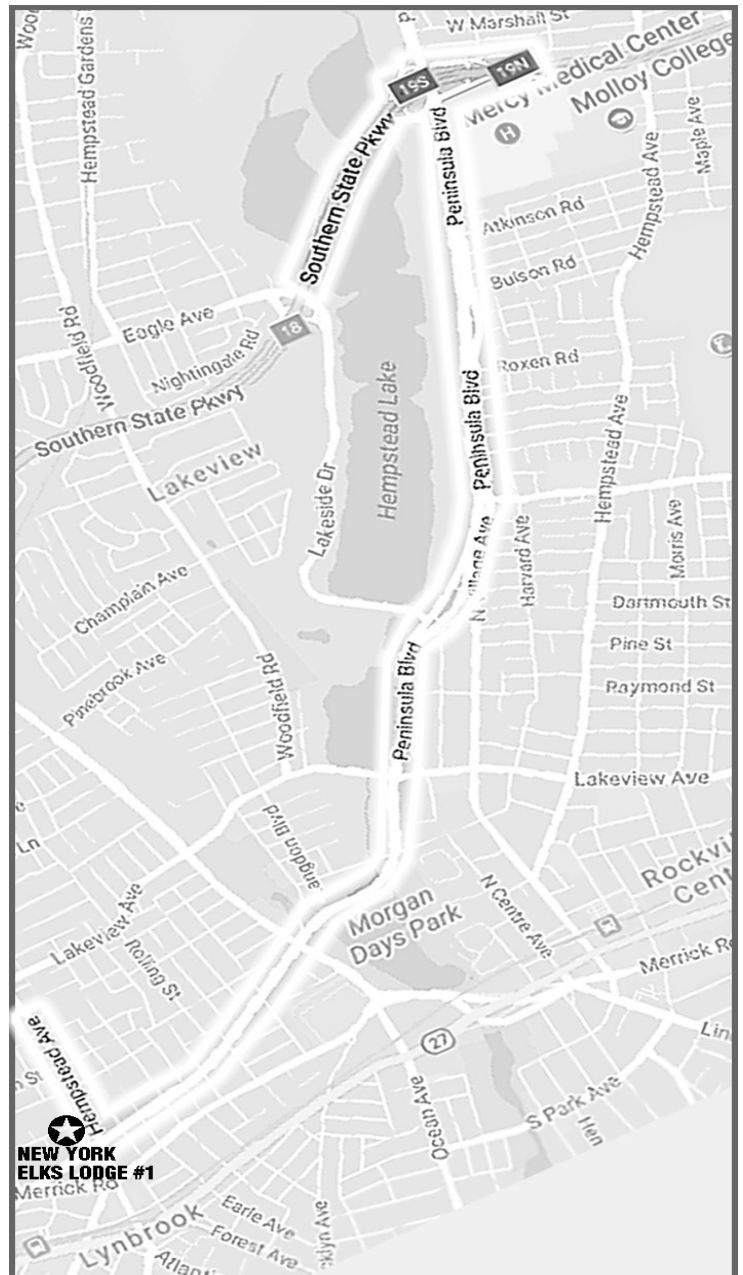
### Or If You're Coming FROM THE WEST:

- Take the SOUTHERN STATE PARKWAY to Exit 19 South — Peninsula Boulevard.
- At end of ramp, MERGE onto PENINSULA BOULEVARD.
- Travel SOUTH on PENINSULA BOULEVARD approx. 3.2 Miles to HEMPSTEAD AVENUE and TURN RIGHT.
- The NEW YORK ELKS LODGE #1 is immediately on your left. Go to the FAR CORNER and MAKE LEFT to enter parking lot.
- The Fair is on the ground level and there are no stair to enter the event. **Check In is 9am.**

**GPS ADDRESS to USE:** 57 Hempstead Ave., Lynbrook, NY

## NOTICE:

- **SPOTS:** Vendor applications are time stamped. Vendor positioning is "first-come, first-serve," only overridden by efforts to keep vendors with similar wares separate. Spaces cannot be changed on event day.
- **SET UP:** Set up is 9:30 am.
- **NO EARLY DEPARTURES:** Vendors must remain for the duration of the event.
- **CLEANLINESS:** Vendors are responsible to clean up their spots before departure. Trash receptacles will be available to help vendors to comply with this request.
- **CANCELLATIONS:** Cancellations are accepted up to five days prior to the event (Tuesday, Feb. 6).
- **POSTPONEMENTS:** All indoor events are "rain or shine."
- **STAY UPDATED:** Follow us on Facebook



## Lost the Morning of the Event?

Call **OLEG** at (516) 644-5615.

Be prepared to tell him where you are so he can direct you and tell you where you got lost. But YOU SHOULDN'T GET LOST!!!